

ANNUAL CITY BUDGET

CITY OF XXXX, NORTH DAKOTA

FOR THE YEAR ENDED DECEMBER 31, 2016

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Annual Budget for the Year Ended December 31, 2016	
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CERTIFICATE OF LEVY

COUNTY AUDITOR COUNTY OF XXXX	
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You are hereby notified on the 8th day of September, 2015, the governing body of the City of XXXX, North Dakota, levied a tax of \$526,260.00, upon all the taxable property in the City for the calendar year ended December 31, 2016 which levy is itemized as follows:

CODE	FUND	AMOUNT LEVIED
100	General Fund - Schedule B - Page 1, Line 9	\$338,687.00
200	SPECIAL REVENUE FUNDS: - Schedule C - Page 1, Line 9	
202	SOCIAL SECURITY	\$0.00
203	CITY SHARE OF SPECIALS	\$112,208.00
210	PENSION FUND	\$0.00
211	EMERGENCY	\$4,586.00
214	JOB AUTHORITY	\$11,618.00
801	CEMETERY	\$15,287.00
804	LIBRARY FUND	\$43,874.00
300	DEBT SERVICE FUNDS: NONE	
	TOTAL AMOUNT LEVIED	\$526,260.00

You will duly enter tax upon the County tax list for collection upon the taxable property of the CITY of XXXX, NORTH DAKOTA, for the ensuing year. Dated at XXXX, North Dakota this 17th day of September, 2015.

 XXXX, City Auditor

CITY OF		Schedule B Page 1	
Annual Budget for the Year Ended December 31, 2016			
GENERAL FUND			
APPROPRIATION AND CASH RESERVE			
1.	a. Final Appropriation, Sch. B, Page 4, Line 43	\$579,604	
	b. Budgeted Transfers Out, Sch. B, Page 4, Line 47	\$110,000	
	c. Total Appropriation - Line a plus Line b		\$689,604
2.	Cash Reserve (Note 1)		\$140,819
3.	TOTAL APPROPRIATION AND CASH RESERVE Line 1c plus Line 2		\$830,423
RESOURCES AND AMOUNT LEVIED			
4.	Cash and Investment (Estimated)-December 31, 2015		\$135,598
5.	a. Estimated Revenue - Sch. B, Page 2, Line 24	\$369,685	
	b. Estimated Transfers In, Sch. B, Page 4, Line 46		
	c. Total Estimated Revenue and Transfers In Line a plus Line b		\$369,685
6.	TOTAL RESOURCES - Line 4 plus Line 5c		\$505,283
7.	Levy Required - Line 3 less Line 6 If this difference is less than 0, enter 0		\$325,140
8.	Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)		\$13,547
9.	TOTAL AMOUNT LEVIED - Line 7 plus Line 8		\$338,687
<p>Note 1 - Not to exceed 75% of the appropriation other than for debt retirement and appropriation financed from Bond Sources.</p>			

CITY OF		Schedule B Page 2			
Annual Budget for the Year Ended December 31, 2016					
GENERAL FUND					
ACCOUNT NUMBER	REVENUES	Actual Revenues 2014	Estimated Revenues 2015	Estimated Revenues 2016	
3100	Taxes				
3110	General Property Taxes	\$242,962	\$258,836	XXXXXXXXXX	1
3170	Estate Taxes				2
3190	Penalty and Interest				3
	Payment in lieu of taxes	\$6,863	\$5,765	\$5,500	4
	Total Taxes	\$249,825	\$264,601	\$5,500	5
3200	Licenses, Permits, and Fees				
3211	Beer and Liquor Licenses	\$7,120	\$7,405	\$7,000	6
	Dog & Cat Licenses	\$344	\$400	\$350	7
	Game of Chance	\$140	\$100	\$100	8
	Fireworks Permit	\$35	\$25	\$25	9
	Building Permit	\$43,137	\$5,810	\$4,000	10
	Tree Permits	\$600	\$2,800	\$2,000	11
	Franchise Fee	\$33,770	\$31,500	\$25,000	12
	Total Licenses, Permits and Fees	\$85,146	\$48,040	\$38,475	13
3300	Intergovernmental Revenue				
3351	State Aid Distribution	\$293,606	\$338,425	\$277,530	14
3352	Cigarette Tax	\$7,678	\$7,000	\$7,680	15
	Gaming Tax	\$0	\$0	\$0	16
	Total Intergovernmental Revenue	\$301,284	\$345,425	\$285,210	17
3400	Charges for Services				
	Tree Removal	\$1,990	\$2,300	\$0	18
3500	Fines and Forfeits				
	Fine and Forfeits	\$1,858	\$3,900	\$3,000	19
3600	Miscellaneous Revenue				
3610	Interest Income	\$6,067	\$34,300	\$28,000	20
3620	Rent	\$3,070	\$2,650	\$2,500	21
	Misc	\$12,521	\$11,173	\$7,000	22
	Total Miscellaneous Revenue	\$21,658	\$48,123	\$37,500	23
	TOTALS/REVENUES	\$661,761	\$712,389	\$369,685	24

CITY OF				Schedule B Page 3		
Annual Budget for the Year Ended December 31, 2016						
GENERAL FUND						
ACCOUNT NUMBER	EXPENDITURES	Actual Expenditures 2014	Estimated Expenditures 2015	Requested 2016	Final Appropriation 2016	
4100	General Government					
	Governing Board	\$17,750	\$18,000	\$18,000	\$18,000	1
4120	Municipal Judge	\$1,800	\$3,096	\$4,000	\$4,000	2
4131	Mayor	\$6,000	\$6,000	\$6,000	\$6,000	3
						4
						5
4141	Auditor	\$38,758	\$38,256	\$41,000	\$41,000	6
4143	City Attorney	\$18,000	\$18,542	\$20,400	\$20,400	7
4144	Assessor	\$6,184	\$4,300	\$5,000	\$5,000	8
4150	Non-Departmental	\$226,798	\$295,898	\$242,764	\$242,764	9
4160	Buildings and Grounds					10
4170	Elections	\$0	\$0			11
						12
5220	FICA/Soc Sec			\$23,000	\$23,000	13
5230	Retirement/Pension			\$25,000	\$25,000	14
						15
						16
						17
						18
						19
						20
						21
						22
						23
						24
						25
						26
	TOTAL GENERAL GOV'T	\$315,290	\$384,092	\$385,164	\$385,164	27

Annual Budget for the Year Ended December 31, 2016	
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GENERAL FUND						
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ACCOUNT NUMBER	EXPENDITURES	Actual Expenditures 2014	Estimated Expenditures 2015	Requested 2016	Final Appropriation 2016	
4200	Public Safety					
4210	Police Department	\$132,377	\$134,915	\$142,140	\$142,140	28
4220	Fire Department	\$16,000	\$16,000	\$16,000	\$16,000	29
		\$19,000	\$23,500	\$23,000	\$23,000	30
						31
						32
	Total Public Safety	\$167,377	\$174,415	\$181,140	\$181,140	33
4300	Highways & Public Improv.					
						34
						35
						36
	Total Highways & Public Impr	n/a	n/a	n/a	n/a	37
4400	Health & Welfare					
						38
4500	Culture and Recreation					
						39
	Other					
	Forestry	12502	12644	13300	13300	40
						41
						42
	TOTALS/EXPEND.-APPROP.	\$495,169	\$571,151	\$579,604	\$579,604	43
	Revenue Over (Under) Expend.	\$166,592	\$141,238	-\$209,919	*	44
	Balance - January 1	\$33,696	\$33,960	\$135,598	-\$184,321	45
3999	Transfers In	\$16,536	\$14,400			46
4999	Transfers Out	\$182,864	\$54,000	\$110,000		47
	Balance - December 31	\$33,960	\$135,598	-\$184,321	*	48

* Not required since this amount does not include the requested tax levy.

CITY OF	
Annual Budget for the Year Ended December 31, 2016	
Amounts from Schedule C Pages 2-8	

SPECIAL REVENUE FUNDS

		<u>Social Security</u>	<u>City Share of Specials</u>	<u>Pension</u>	<u>Emergency</u>	<u>Job Authority</u>	<u>Cemetery</u>	<u>Library</u>
APPROPRIATION AND CASH RESERVE								
1.	a. Final Appropriation, Line 13	\$0	\$97,100	\$0	\$1,845	\$10,000	\$15,000	\$44,000
	b. Budgeted Transfers Out, Line 17	\$0.00	\$0	\$0.00	\$0	\$0	\$0	\$0
	c. Total Appropriation-Line a plus b	\$0	\$97,100	\$0	\$1,845	\$10,000	\$15,000	\$44,000
2.	Cash Reserve (Note 1)	\$0	-\$89,939	\$0	\$16,000	\$2,410	\$1,605	\$2,638
3.	Total Appropriation and Cash Reserve Line 1c plus Line 2	\$0	\$7,161	\$0	\$17,845	\$12,410	\$16,605	\$46,638
RESOURCES AND AMOUNT LEVIED								
4.	Cash and Investments (Estimated) 31-Dec-15	\$0	-\$100,559	\$0	\$13,442	\$1,257	\$1,929	\$4,519
5.	a. Estimated Revenue, Line 7	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	b. Estimated Transfers In, Line 16	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	c. Total Estimated Revenue and Transfers In Line a plus Line b	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6.	Total Resources - Line 4 plus Line 5c	\$0	-\$100,559	\$0	\$13,442	\$1,257	\$1,929	\$4,519
7.	Levy Required - Line 3 less Line 6 If this difference is less than 0, enter 0	\$0	\$107,720	\$0	\$4,403	\$11,153	\$14,676	\$42,119
8.	Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)	\$0	\$4,488	\$0	\$183	\$465	\$611	\$1,755
9.	Total Amount Levied - Line 7 plus Line 8	\$0	\$112,208	\$0	\$4,586	\$11,618	\$15,287	\$43,874

Note 1- Not to exceed 75% of appropriations other than for debt retirement and appropriations financed from Bond Sources.

Annual Budget for the Year Ended December 31, 2016	
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SPECIAL REVENUE FUNDS

Social Security Fund

ACCOUNT NUMBER 3000	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016		
3100	Taxes					
3110	General Property Taxes	\$20,020	\$24,500	xxxxxxxxxx	1	
3190	Interest and Penalty				2	
					3	
					4	
	Other				5	
					6	
	TOTALS/REVENUES	\$20,020	\$24,500	\$0	7	
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016	
100	Salary					8
		\$22,750	\$21,300	\$0	\$0	9
						10
						11
						12
	TOTALS/EXPEND.-APPROP.	\$22,750	\$21,300	\$0	\$0	13
	Revenues Over (Under) Expend.	-\$2,730	\$3,200	\$0	*	14
	Balance - January 1	\$8,314	\$5,584	\$0	\$0	15
3999	Transfers In	\$0	\$0			16
4999	Transfers Out		\$8,784			17
	Balance - December 31	\$5,584	\$0	\$0	*	18

* Not required since this amount does not include the requested tax levy.

CITY OF				Schedule C Page 3	
Annual Budget for the Year Ended December 31, 2016					
SPECIAL REVENUE FUNDS					
<u>City Share of Specials</u> Fund					
ACCOUNT NUMBER	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016	
3100	Taxes				
3110	General Property Taxes	\$70,284		XXXXXXXXXX	1
3190	Interest and Penalty				2
3610	Interest Income				3
					4
					5
					6
	TOTALS/REVENUES	\$70,284	\$0	\$0	7
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016
100	Salaries				
		\$97,901	\$97,087	\$97,100	\$97,100
	TOTALS/EXPEND.-APPROP.	\$97,901	\$97,087	\$97,100	\$97,100
	Revenues Over (Under) Expend.	-\$27,617	-\$97,087	-\$97,100	*
	Balance - January 1	-\$52,040	-\$79,657	-\$100,559	-\$197,659
3999	Transfers In		\$76,185		
4999	Transfers Out				
	Balance - December 31	-\$79,657	-\$100,559	-\$197,659	*
* Not required since this amount does not include the requested tax levy.					

CITY OF			Schedule C Page 4			
Annual Budget for the Year Ended December 31, 2016						
SPECIAL REVENUE FUNDS						
<u>Pension Fund</u>		Fund				
ACCOUNT NUMBER	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016		
3100	Taxes					
3110	General Property Taxes	\$26,337	\$24,500	XXXXXXXXXX		1
3190	Interest and Penalty					2
3610	Interest Income					3
						4
						5
						6
	TOTALS/REVENUES	\$26,337	\$24,500	\$0		7
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016	
100	Salaries					8
		\$24,091	\$23,517		\$0	9
						10
						11
						12
	TOTALS/EXPEND.-APPROP.	\$24,091	\$23,517	\$0	\$0	13
	Revenues Over (Under) Expend.	\$2,246	\$983	\$0	*	14
	Balance - January 1	\$387	\$2,633	\$0	\$0	15
3999	Transfers In					16
4999	Transfers Out		\$3,616			17
	Balance - December 31	\$2,633	\$0	\$0	*	18
* Not required since this amount does not include the requested tax levy.						

CITY OF			Schedule C Page 5			
Annual Budget for the Year Ended December 31, 2016						
SPECIAL REVENUE FUNDS						
<u>Emergency</u> Fund						
ACCOUNT NUMBER	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016		
3100	Taxes					
3110	General Property Taxes	\$3,580	\$0	XXXXXXXXXX		1
3190	Interest and Penalty					2
3610	Interest Income					3
3319	Inter Gov Rev (Fed)		\$171			4
3319	Inter Gov Rev (State)		\$0			5
						6
	TOTALS/REVENUES	\$3,580	\$171	\$0		7
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016	
100	Salaries					8
		\$1,331	\$1,805	\$1,845	\$1,845	9
						10
						11
						12
	TOTALS/EXPEND.-APPROP.	\$1,331	\$1,805	\$1,845	\$1,845	13
	Revenues Over (Under) Expend.	\$2,249	-\$1,634	-\$1,845	*	14
	Balance - January 1	\$9,157	\$11,406	\$13,442	\$11,597	15
3999	Transfers In		\$3,670			16
4999	Transfers Out					17
	Balance - December 31	\$11,406	\$13,442	\$11,597	*	18
* Not required since this amount does not include the requested tax levy.						

CITY OF			Schedule C Page 6			
Annual Budget for the Year Ended December 31, 2016						
SPECIAL REVENUE FUNDS						
<u>Job Authority</u>		Fund				
ACCOUNT NUMBER	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016		
3100	Taxes					
3110	General Property Taxes	\$9,035	\$0	XXXXXXXXXX		1
3190	Interest and Penalty					2
3610	Interest Income					3
	Sales Tax					4
	Festival					5
	Grant					6
	TOTALS/REVENUES	\$9,035	\$0	\$0		7
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016	
100	Salaries					8
		\$7,700	\$10,000	\$10,000	\$10,000	9
						10
						11
						12
	TOTALS/EXPEND.-APPROP.	\$7,700	\$10,000	\$10,000	\$10,000	13
	Revenues Over (Under) Expend.	\$1,335	-\$10,000	-\$10,000	*	14
	Balance - January 1	\$642	\$1,977	\$1,257	-\$8,743	15
3999	Transfers In		\$9,280			16
4999	Transfers Out					17
	Balance - December 31	\$1,977	\$1,257	-\$8,743	*	18
* Not required since this amount does not include the requested tax levy.						

CITY OF				Schedule C Page 7	
Annual Budget for the Year Ended December 31, 2016					
SPECIAL REVENUE FUNDS					
<u>Cemetery</u> Fund					
ACCOUNT NUMBER	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016	
3100	Taxes				
3110	General Property Taxes	\$11,362	\$12,000	xxxxxxxxxx	1
3190	Interest and Penalty				2
3610	Interest Income				3
		\$5,000			4
					5
					6
	TOTALS/REVENUES	\$16,362	\$12,000	\$0	7
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016
100	Salaries				
		\$14,700	\$12,500	\$15,000	\$15,000
					10
					11
					12
	TOTALS/EXPEND.-APPROP.	\$14,700	\$12,500	\$15,000	\$15,000
	Revenues Over (Under) Expend.	\$1,662	-\$500	-\$15,000	*
	Balance - January 1	\$767	\$2,429	\$1,929	-\$13,071
3999	Transfers In				
4999	Transfers Out				
	Balance - December 31	\$2,429	\$1,929	-\$13,071	*

* Not required since this amount does not include the requested tax levy.

CITY OF				Schedule C Page 8	
Annual Budget for the Year Ended December 31, 2016					
SPECIAL REVENUE FUNDS					
<u>Library</u>		Fund			
ACCOUNT NUMBER	REVENUES	Actual Revenue 2014	Estimated Revenue 2015	Estimated Revenue 2016	
3100	Taxes				
3110	General Property Taxes	\$32,620	\$34,300	XXXXXXXXXX	1
3190	Interest and Penalty				2
3610	Interest Income				3
	State Grant	\$2,974	\$2,707		4
					5
					6
	TOTALS/REVENUES	\$35,594	\$37,007	\$0	7
ACCOUNT NUMBER	EXPENDITURES	Actual Expend. 2014	Estimated Expend. 2015	Requested 2016	Final Approp. 2016
100	Salaries				
		\$32,980	\$36,707	\$44,000	\$44,000
	TOTALS/EXPEND.-APPROP.	\$32,980	\$36,707	\$44,000	\$44,000
	Revenues Over (Under) Expend.	\$2,614	\$300	-\$44,000	*
	Balance - January 1	\$1,605	\$4,219	\$4,519	-\$39,481
3999	Transfers In				
4999	Transfers Out				
	Balance - December 31	\$4,219	\$4,519	-\$39,481	*

* Not required since this amount does not include the requested tax levy.